



Northern Sonoma County Fire Protection District

Minutes of the Regular Board of Directors' Meeting

Thursday, October 17, 2024 at 6:00 PM

Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

1. Opening Greeting

a. Meeting called to order by President Scott Newman

b. Pledge of Allegiance

c. Roll Call

- Rob Stewart, ^{Scott Newman} Larry Heiges, Pat Abercrombie, and Fred Peterson were present. Fire Chief Marshall Turbeville, Clerk Anneke Turbeville, and Treasurer Michael Pigoni were also present.

a. Approval of the agenda

- Anneke Turbeville asked to add two bill payments to the consent calendar: two Jarvis Fay invoices and a reimbursement to Marshall Turbeville. A motion was made and seconded (Peterson/Stewart) to approve the agenda with that addition.

2. Public Discussion

- Michael Pigoni asked for better descriptions of the agenda items and the actions to be taken. He pointed out that there is no information about what the items are, and no reports on certain items. Agenda items are required to explain what will be discussed and what the action to be taken is.
- Heather agreed that it would be super helpful to know more about the items on the agenda.
- Geoff Peters announced that he is attending the meeting because he is a Cloverdale resident interested in Item 3F.

3. Old Business

a. Planning

- Strategic Planning Ad Hoc Committee Report
 - i. Chief Turbeville reported that he sent his edits/comments to the plan consultants. Pat Abercrombie noted that everything on the agenda should tie into the strategic plan. Fred Peterson asked to see the draft plan before it is released to the public. Scott Newman asked the committee to finalize a draft for board approval at the next meeting. Abercrombie will let the consultant know that the committee needs a ^{clean} draft to ^{be made} ~~present to the Board for~~ approval at the November board meeting. ^{final}

available to the public and the Board at the same time prior to

- Master Plan Ad Hoc Committee Report
 - Rob and Fred have no update, have not met yet

b. Measure H Planning

- Measure H Vegetation Management Ad Hoc Committee Report
 - Abercrombie reported that he spoke with Ben Fay, who is looking at the Board's concerns regarding the processing of vegetation management projects.
 - Scott Newman explained that Ben Fay is working on three issues for the Board:
 - General liability of board members
 - The Measure H Contract
 - Vegetation Management (ie: prescribed burning)
 - Abercrombie will work with Fay to make sure all his projects are itemized.
 - Chief Turbeville said there will be an official memo coming out saying that we can spend Measure H money prior October 1st.
 - Rob Stewart asked Chief Turbeville about the selection process. Chief Turbeville explained that Fire Safe Sonoma is working on the selection process. He suggests waiting for that process to be completed before discussing.
 - Heather asked the Board what the selection committee will look like. Chief Turbeville offered to talk to her outside the meeting, noting that the Board has nothing to do with the selection process.
- Legal Representation discussion and update (this item was discussed earlier)

c. Facilities Planning Updates

- Geyserville Fire Station remodel,
 - Chief Turbeville reported that he has no update on the Facilities Need Assessment. He hopes to have a written report in the next couple of months.
- Alexander Valley Fire Station remodel,
 - Chief Turbeville asked to take this off the agenda.
- East District Fire Station ~~MT would like to take this off agenda~~
 - Chief Turbeville asked to take this off the agenda.

d. Board Development

- Presentation by Michael Pigoni on Board Handbook Development-
 - Michael Pigoni has no update on this. He is willing to meet with Scott Newman this month to discuss further.

e. Risk Management

- Update regarding the status of Ben Fay's review
 - This topic was discussed earlier in the agenda.

f. Tax Share Agreement

- Continue discussion of proposal from Carol Pigoni and Jason Jenkins to memorialize a tax share agreement with the Cloverdale Fire Protection District.
 - Fred Peterson asked to remove this topic from tonight's agenda. He reported that the Ad Hoc Committee held two productive meetings. The JPA ends soon and they are moving forward with a more structured agreement. He recommended that written reports from the committee be included in the agenda.
 - Geoff Peters wondered if the Ad Hoc Committee meetings are open to the public. He noted that Carol Pigoni told him the timeline for consolidation is ten years, but he wants

the public to have more input on forward progress. The Board recommended he attends board meetings at both districts.

- Pat noted that he wants Cloverdale to go through same strategic planning process as this district.

4. New Business:

- There was no new business.

5. Minutes:

- Fred Peterson and Rob Stewart noted that the ending time of the meeting was wrong. It should read 7:46 instead of 4:46. A motion was made and seconded (Peterson/Abercrombie) to approve the September 19, 2024, regular meeting minutes. All ayes.

6. Financial Report

- Pat Abercrombie noted that the strike team overtime expense exploded the budget.
- Michael Pigoni explained that we never know what strike team expenses and income will be, so we make budget adjustments mid-year. Chief Turbeville added that they don't want to budget for money they may never see.
- Rob Stewart pointed out that our dry funding is in great shape.

7. Consent Calendar

A motion was made and seconded (Peterson/Stewart) to approve all items on the consent calendar. All ayes.

a. Approval of the September/October bills to be paid.

- Scott Newman questioned the Chief about REDCOM costs. Chief Turbeville explained that we may need to pay for another quarter of dispatch fees, depending on what Measure H funds will pay for.

b. Vegetation Management Equipment Purchase

- Chief Turbeville requested authorization to spend \$140,000 to purchase wheeled/towed chipper and a utility terrain vehicle.
- Scott Newman asked Chief Turbeville if the chipper and utility terrain vehicle purchase meets the financial policy. Turbeville noted that the chipper will be purchased through Sourcewell and the UTV price is below MSRP. Michael Pigoni noted that these costs are covered in our budget.

c. Approval of policies introduced at the September board meeting:

- 200 (Emergency Action Plan)
- 209 (Post Incident Analysis)
- 214 (Petty Cash Management)
- 308 (Response Time Standards)
- 309 (Aircraft Response)
- 333 (Earthquake Response)
- 334 (Volunteer Program)
- 335 (Chaplains)
- 616 (Training Records)
- 1002 (Promotions and Transfers)
- 1003 (Position Descriptions)

- 1004 (Classification Specifications)
- 1005 (Career Tracks)
- 1013 (Personal Projects on Duty)
- 1015 (Outside Employment)
- 1021 (Grievance Procedure)
- 1022 (Critical Incident Stress Debriefing)
- 1030 (On-Duty Injuries)
- 1107 (Standardization of Station Files)

8. Chief's Report

- Chief Turbeville noted that in addition to his written report, we are getting \$150K for tree remove in Franz Valley and \$190K for Russian Riverkeepers.
- He noted that Knights valley is working on Firewise USA designation; hopefully this recognition will happen soon.

9. Correspondence

- There was no correspondence.

10. Good of the Order

- Fred Peterson thanked Erik Padilla for being IC of the pancake breakfast, which is one week from Sunday.
- Fred Peterson announced that next Thursday is the fire district meeting in Forestville.

11. Adjournment of the Meeting

- A motion was made and seconded (Stewart/Abercrombie) to adjourn the meeting at 7:11 PM.

Approval of Minutes

Peterson , Abercrombie

Motion Made/Seconded

Anneke Turbeville

Anneke Turbeville - Clerk of the Board