



Northern Sonoma County Fire Protection District
Regular Board of Directors' Meeting
Thursday, January 16, 2025, at 6:00 PM
Geyserville Fire Station – 20975 Geyserville Ave, Geyserville, CA

The agenda and all supporting documents are available for public review at 20975 Geyserville Avenue, Geyserville, CA 95441, 72 hours in advance of each regularly scheduled meeting. Materials related to any items on this agenda submitted to the Board after distribution of the agenda, and not otherwise exempt from disclosure, will be made available for public review during normal business hours.

Assistance for Disabled: If you are disabled in any way and need accommodation to participate in the meeting, please call the Clerk of the Board at 707-857-4373 so the necessary arrangements can be made.

1. Opening Greeting

- a. Call to Order
- b. Roll Call: Newman, Stewart, Abercrombie, Peterson, Heiges
- c. Pledge of Allegiance
- d. Approval or Amendment of the Agenda

2. Public Discussion

The public is welcomed and encouraged to address the Board at this time on matters not on the agenda. Please be advised that pursuant to Government Code Section 54954.2, the Board is not permitted to take action on any matter not on the agenda unless it determines that an emergency exists or the need to take action arose after the posting of the agenda. This period will be limited to thirty minutes and individual speakers will be limited to five minutes.

3. Election of Officers

The Board will hold an election for Board Officer positions. Current positions are as follows: President - Scott Newman; Vice President - Rob Stewart; Treasurer - Larry Heiges; Secretary - Pat Abercrombie; At Large - Fred Peterson.

4. Old Business

This time is set aside for continued discussion and possible action on any issue held over from the last meeting.

- a. Measure H Funding Agreement Between County and Fire Agencies
 - The Board will consider approving the Measure H Funding Agreement Between the County of Sonoma and Northern Sonoma County Fire Protection District and

authorize the Fire Chief to execute the agreement, subject to the Fire Chief making any needed minor administrative adjustments. **(Action Item)**

- *Supporting materials included in packet:*
 1. *Measure H Funding Agreement Staff Report*
 2. *Measure H Funding Agreement Between the County of Sonoma and Northern Sonoma County Fire Protection District*

b. Northern County Fire Ad Hoc JPA

- The Board will have the opportunity to ask staff questions regarding the North County Fire Ad Hoc JPA Meeting Update Fire Chief's Staff Report.
- *Supporting materials included in packet:*
 1. *North County Fire Ad Hoc JPA Meeting Update Fire Chief's Staff Report*

c. Policies

- The Board will have the opportunity to ask staff questions regarding the Policy Staff Report.
- The Board will consider adopting the following policy: Chainsaw Operations Use & Safety. **(Action Item)**
- *Supporting materials included in packet:*
 1. *Policy Staff Report*
 2. *Chainsaw Operations Use & Safety Policy*

d. Multi-Purpose Room

- The Board will have the opportunity to ask staff questions regarding the Multi-Purpose Room Staff Report and supporting materials.
- The Board will consider adopting the Facility Use Agreement and Application for Facility Use.
- *Supporting materials included in packet:*
 1. *Multi-Purpose Room Staff Report*
 2. *Facility Rental Policy (Draft)*
 3. *Northern Sonoma County Fire Protection District Facility Use Agreement*
 4. *Northern Sonoma County Fire Protection District Application for Facility Use*

5. New Business

Presentation and discussion of new issues brought before the Board or continued discussion of issues not on the previous month's agenda.

a. Bell's Ambulance Presentation

- Bell's Ambulance will give a six-month status update.

b. Policies

- The following policy will be introduced for possible adoption at the February meeting: Credit Card Purchases. This policy has been on hold waiting for approval of the Purchasing and Procurement Policy to ensure it aligns with that policy.
- *Supporting materials in this packet:*
 1. *Credit Card Purchases Policy (Draft)*

- c. City and Planning Unit Outreach Ad Hoc Committee
 - The Board will have the opportunity to ask staff and committee members questions regarding the City and Planning Unit Outreach Ad Hoc Committee Report
 - *Supporting materials in this packet:*
 1. *City and Planning Unit Outreach Ad Hoc Committee Report*
- d. Special Tax Zone #1 Annual Report for Fiscal year 23/24
 - The Board will have the opportunity to ask staff questions regarding the Special Tax Zone #1 Annual Report for Fiscal Year 2023/2024.
 - *Supporting materials in this packet:*
 1. *Special Tax Zone #1 Staff Report*
 2. *Special Tax Zone #1 Annual Report for Fiscal Year 23/24*
- e. Permanent Fuels Crew Positions
 - The Board will consider authorizing increasing the number of Forestry Technician positions to: **(Action Item)**
 - Five Forestry Technician 4 positions
 - Eleven Forestry Technician 3 positions
 - The Board will consider authorizing an increase in pay and benefits as described in the Permanent Fuels Crew Positions Staff Report. **(Action Item)**
 - The Board will consider authorization to the spending of legal fees for LCW to review the Employment Agreement for permanent Forestry Technician positions. **(Action Item)**
 - *Supporting materials in packet:*
 - *Permanent Fuels Crew Positions Staff Report*

6. Minutes

The Board of Directors will review, amend and approve prior months' Board meeting minutes.

- a. December 12, 2024 Regular Meeting Minutes **(Action Item)**

7. Financial Report

The Board Treasurer or designee will report on the past month's income and expenditures.

- *Supporting Materials:*
 1. *Financial Summary Staff Report*
 2. *Financials Summary*
 3. *Financial Details*

8. Consent Calendar

Matters listed under the Consent Calendar are considered to be routine and will be enacted by one motion and one vote. There will be no separate discussion of these items. If the Board or the public desires discussion, that item will be removed by the Consent Calendar and will be considered separately.

a. Approval of the December/January checks issued. **(Action Item)**

9. Chief's Report

Review and questions regarding the Chief's monthly report and any verbal updates on the status of the District and matters pertaining to the operation of the Department.

10. Correspondence

This time is set aside to read any letters or related correspondence to District business.

11. Good of the Order

This time is set aside for announcements of any events that may be of interest to Board Members or personnel.

12. Adjournment of the Meeting